

Benson Neighbourhood Plan Steering Committee Meeting
5th July 2016
Minutes

Present - Jon Fowler (JR), Frank Farquharson (FF), Dave Rushton (DR), Lorna Denby (LD), Edel McGurk (EM), Catherine Murray (CM), Philip Murray (PM)

Apologies - Andrew Ashcroft, Michael Winton, Martyn Spence (MS),
SC = Steering Committee; NP = Neighbourhood Plan

JF volunteered to take minutes

1. Review of Actions

1.1 Due to the shortage of attendees and this meeting being primarily related to the Summer Fayre event, the review of actions was postponed until the next meeting.

2. Summer Fayre

2.1 EM will be at the field from 10:00 to set-up with help from PM, FF and DR (who has a time limit of one hour).

LD (helping with the 'game'), CM, PM and FF will be available to man/woman the stall. EM will contact those people able to help on the day direct to arrange arrival times, responsibilities etc.

2.2 It was agreed 3 of the smaller free-standing red boards will be used for the display of material at the Fayre. FF will ask the Parish Office to print an A3 size copy of the development site map and obtain the Velcro tape used for the drop-in sessions.

Action: FF to arrange for the Parish Office to print the development site map and obtain the Velcro tape.

Action: EM to collect the boards from the Parish Office on Friday morning.

2.3 EM had tried to anticipate likely questions and their associated responses that might be raised by Parishioners attending the Fayre:

- Q – What's the point in continuing with the Neighbourhood Plan?
 - Ai – With a Neighbourhood Plan in place we receive an additional 10% of any Community Infrastructure Levy funding available;
 - Aii -SODC's Local Plan covers the period up to 2032 and without a Neighbourhood Plan in place Benson would be very exposed;
 - Aiii -The Neighbourhood Plan allows us to define more detail around the Community Facilities being provided as part of the Littleworth Phase II planning application;
 - Aiv – Once we do have a Neighbourhood Plan in place it will carry weight with Inspectors at any Appeal hearings.
- Q – How will the results of the HNS be factored into our thinking and Neighbourhood Plan policies?
- A – Although very important, the HNS is just one of the methods the Neighbourhood Plan team has used to consult with the local community. We also need to take heed of local / Government policy and any constraints that may prevent certain aspects from being fulfilled.

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2.4 JF agreed to update the Process Map and forward to EM.

Action: JF to update Process Map and send a copy to EM

2.5 EM will provide copies of the HNS for people to read whilst at the Fayre however these should not be taken away as the report is Draft and has not yet been discussed by the Parish Council.

2.6 It was agreed a number of graphs from the HNS should be used at the Fayre to provide visual impact. FF will extract the graphs from the HNS based on advice from EM as to which graphs she wishes to use.

Action: EM to advise which graphs from the HNS are required for the Fayre.

Action: FF to provide colour copies of graphs

2.7 Those helping on the day will bring along any pictures which would be useful to use in the displays.

3. Any Other Business

3.1 Littleworth Road – PM to draft an email for distribution to the NP mailing list outlining the outcome from the SODC Planning Committee on 29th June.

Action: PM to draft an email in relation to the outcome of the SODC Planning Committee meeting.

3.2 There was a question raised around whether the Phase II Littleworth Road application is subject to CIL or S106. JF agreed to ask the Parish Office to clarify the situation with SODC.

Action: JF to ask the Parish Office to clarify with SODC whether the Phase II Littleworth application is subject to CIL or S106.

3.3 The Neighbourhood Plan Team had received a letter from a resident about the BEN7 site. JF will draft a response and circulate to the Steering Group prior to sending to the resident.

Action: JF to draft a response in relation to the letter about BEN7.

3.4 DR has circulated list of other sites for consideration by the NP Team. All to consider any additional sites that need to be added. The item will be included on the next meeting agenda.

Action: JF to include as an item on the next agenda.

3.5 JF advised that two of the three companies invited to tender for the SEA Screening had declined to do so. JF has asked AA to provide further companies that could be invited to tender.

4. Date of next meeting

4.1 Next SC meeting is booked for Monday 18th July in the Committee Room.